

**MINUTES OF MEETING OF THE  
BOARD OF DIRECTORS**

**October 2, 2018**

STATE OF TEXAS §

COUNTY OF FORT BEND §

FIRST COLONY LEVEE IMPROVEMENT DISTRICT NO. 2 §

The Board of Directors (the "Board") of First Colony Levee Improvement District No. 2 of Fort Bend County, Texas (the "District"), met in regular session, open to the public, at 12:00 p.m. on Tuesday, October 2, 2018, at 4330 Knightsbridge Boulevard, Sugar Land, Texas 77479, a designated meeting place inside the boundaries of the District; whereupon, the roll of the members of the Board of Directors was called, to wit:

Ron Frerich	-	President
Christine M. Lukin	-	Vice President
Zach Weimer	-	Secretary

All members of the Board of Directors were present, thus constituting a quorum.

Also present at the meeting were Debbie Arellano of Bob Leared Interests ("BLI"), the District's Tax Assessor/Collector ("TAC"); Karrie Kay of Myrtle Cruz, Inc. ("MCI"), the District's Bookkeeper ("Bookkeeper"); Jason Klump of LID Solutions, LP ("LID Solutions"), the District's Operator ("Operator"); Stephen Reiter of Jones & Carter ("J&C"), the District's Engineer ("Engineer"); Lenny Hardoin of Champions Hydro-Lawn, Inc. ("Champions"); Pat Hughes, Assistant Fire Chief of the City of Sugar Land; and John Cannon, attorney and Beth VanDoren, paralegal, of Coats Rose, P.C. ("Coats Rose"), the District's legal counsel. Also present was David Bristow, resident of the District, and Commissioner Patterson.

Whereupon, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

**HEAR FROM THE PUBLIC**

The Board recognized Commissioner Patterson who stated he wanted to personally thank the Board for their hard work and commitment during Hurricane Harvey and for the work they continue to do serving the community.

## **APPROVAL OF MINUTES**

The Board considered approving the minutes of the Board meeting held on August 7, 2018. After consideration and upon a motion by Director Frerich, seconded by Director Weimer, the Board voted unanimously to approve such minutes as presented.

## **TAX COLLECTOR'S REPORT**

The Board recognized Ms. Arellano who reported that 99.8% of the 2017 tax levy had been collected as of September 30, 2018. She noted that the 2018 bills will be mailed this week. After discussion and upon motion by Director Lukin, seconded by Director Weimer, the Board voted unanimously to authorize payments from the tax account and approve the TAC's report, a copy of which is attached hereto as Exhibit "B".

## **CHAMPIONS HYDRO-LAWN REPORT**

The Board recognized Mr. Hardoin, who presented Champions' Report, a copy of which is attached hereto as Exhibit "C". Mr. Hardoin reported that: i) the levee maintenance and regular scheduled service was last serviced August 18, 2018; and ii) a three-man crew worked 1.5 days to clear 400 feet of the 8-foot easement along the school fence.

The Board noted that the elementary school easement maintenance needed to be completed. After completion, The Commonwealth Civic Association, Inc. (the "HOA") will maintain the easement.

Following a discussion and based on a motion by Director Lukin which was seconded by Director Weimer, the Board voted unanimously to authorize Mr. Hardoin to i) finish mowing around the school; ii) spray weeds in the rip rap on Commonwealth Boulevard; and iii) fertilize the levee.

## **OPERATOR'S REPORT**

The Board recognized Mr. Klump, who presented and reviewed LID Solutions' monthly management report, a copy of which is attached hereto as Exhibit "D".

During the month of September 2018, the pump station and related equipment were inspected on a daily basis to insure proper operation. All outfall structures, drainage ditches, back slope drains, drainage swales, levees, and easements were inspected weekly or as weather permitted. A constant weather watch was maintained on a local and regional basis, as well as the Brazos River stages at Richmond. River reports are attached to the Operator's Report.

Both pumps are in place and operational. LID Solutions continues testing genset and load bank for an hour, weekly, and continues debris removal and good housekeeping measures throughout the pump station and storage building. Weekly log sheets on-site are maintained. The annual maintenance on the diesel generator was completed on August 23<sup>rd</sup>. No action was needed on the Operator's Report.

**ENGINEER'S REPORT**

The Board recognized Mr. Reiter of J&C, who presented the Engineer's Report, attached hereto as Exhibit "E".

**Review Proposed Capital Improvements Budget ("CIP")**

Mr. Reiter noted the updated CIP is attached.

**Outfall Gauge**

J&C is coordinating with Tessco for delivery of the remaining parts.

**Stormwater Pump Station Expansion**

An application for relocating the power at the pump station has been submitted and authorization for payment of \$6,726.00 to CenterPoint is requested.

**PS Lightwave**

J&C has coordinated with PS Lightwave regarding a temporary construction easement. J&C requested authorization of the 10' temporary construction easement to PS Lightwave.

After further discussion, Director Frerich made a motion which was seconded by Director Weimer and unanimously approved, to: i) approve the PS Lightwave temporary construction easement; ii) authorize the \$6,726.00 payment to CenterPoint; and iii) approve the Engineer's Report.

**BOOKKEEPER'S REPORT**

The Board recognized Ms. Kay, who presented for the Board's review and approval the Bookkeeper's Report along with certain checks for payment, a copy of which is attached hereto as Exhibit "F".

After discussion, Director Frerich made a motion to approve the Bookkeeper's Report generally, which motion was seconded by Director Weimer and unanimously passed.

The meeting was adjourned.

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PASSED, APPROVED, and ADOPTED this 6th day November , 2018.

(DISTRICT SEAL)

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Secretary, Board of Directors